

EXPENSE/INCOME ACCOUNT	2018/19 Budget £	2019/20 Budget £
<b>Employees</b>		
Employees Gross Pay	410,245	420,849
Employees Superannuation	95,756	98,394
Employees National Insurance	38,584	38,962
Employee Miscellaneous Allowances	820	500
Employer & Public Liability Insurance	550	550
Employer Costs Contingency	(10,000)	0
<b>Employees Total</b>	<b>535,955</b>	<b>559,255</b>
<b>Premises</b>		
Repairs, Alterations & Improvements	10,000	20,000
Security	5,500	6,200
Rodent & Pest Control	350	360
Grounds Maintenance	1,500	1,380
Fire Management/Protection	2,500	2,900
Maintenance Contracts	10,000	12,000
Electricity	22,000	22,000
Gas	6,000	5,000
National Non Domestic Rates	176,000	184,000
Water	7,000	6,625
Security Services	300	280
Cleaning Materials	300	300
Refuse Collection / Bulk	1,500	1,470
Office Cleaning Contract	9,200	9,600
Sanitation & Waste Disposal	600	500
Insurance	2,500	2,500
<b>Premises Total</b>	<b>255,450</b>	<b>275,115</b>
<b>Transport</b>		
Hire Transport	500	150
Public Transport - Staff Use	600	500
Car Allowances	150	300
Travelling Expenses	150	50
<b>Transport Total</b>	<b>1,400</b>	<b>1,000</b>
<b>Supplies &amp; Services</b>		
Signs - New & Repairs	500	0
Conservation	10,000	7,000
Vending Machines	1,500	780
Catering Sundries	1,500	1,250
Uniforms / Protective Clothing	100	0
General Printing & Stationery	600	500
Welsh Translation	1,500	2,000
Audit Fees	2,300	2,100
Archiving/Storage Service	500	0

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Central Telephone Exchanges	4,200	3,500
Telephones	1,500	1,200
Postages	500	400
Internet Charges	200	640
Software	0	0
It Consumables	200	200
Software Licences & Maintenance	4,250	4,250
Subscriptions	475	100
Public Liability Insurance	1,020	1,020
Miscellaneous Insurance	700	700
<b>Supplies &amp; Services Total</b>	<b>32,045</b>	<b>25,640</b>
<b>Support Services</b>		
Accountancy	6,500	5,690
Income Recovery	300	310
Payroll	200	280
Payments	500	380
Audit	1,200	530
Procurement	500	400
SAP Support	3,000	3,000
ICT Services	8,000	8,000
Human Resources	7,200	7,000
Legal	500	500
<b>Support Services Total</b>	<b>27,900</b>	<b>26,090</b>
<b>Gross Expenditure</b>		
	<b>852,750</b>	<b>887,100</b>
<b>Income</b>		
Other Grants	(9,000)	(10,000)
Wellcome Trust Grant	(70,000)	(70,200)
Publications General	(2,000)	(2,000)
Sale Of Photocopies	(2,000)	(2,000)
Conservation Income	(15,000)	(15,000)
Sale Of Food	(5,000)	(7,000)
Course Fees General	(250)	(600)
Search Fees	(4,000)	(4,000)
Royalties	(5,000)	(5,000)
Hire Of Special Rooms	(50,000)	(56,000)
Donations	(500)	(600)
Interest	(1,000)	(1,000)
Sundry Income	(10,000)	(9,700)
Contributions From Reserves	(25,000)	(50,000)
<b>Income Total</b>	<b>(198,750)</b>	<b>(233,100)</b>
<b>Total Net Budget</b>		
	<b>654,000</b>	<b>654,000</b>